

CAMPBELL UNION SCHOOL DISTRICT  
155 N. Third Street  
Campbell, CA

**GOVERNING BOARD MINUTES – REGULAR MEETING**  
**April 30, 2015**

Monroe Middle School PLC  
1055 S. Monroe St.  
San Jose, CA 95128

**MEETING  
LOCATION**

Danielle M.S. Cohen, Julie Constant, Thomas M. Gemetti,  
Michael L. Snyder, Juliet Tiffany-Morales

**MEMBERS PRESENT**

Shelly Viramontez, Ed.D., Acting Superintendent  
James Crawford, Deputy Superintendent, Administrative Services  
Elizabeth Wolfe, Assistant Superintendent, Instructional Services  
Ruth Smith, Assistant to the Superintendent

**STAFF PRESENT**

Eric Andrew, Ed.D., Superintendent

**STAFF ABSENT**

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Governing Board President Cohen called the meeting to order at  
6:05 P.M.

**ITEM 1 –  
CALL TO ORDER**

There were no requests to address the Board on Closed Session matters.

Board Member Thomas Gemetti joined the meeting at 6:10 p.m.

**ARRIVAL OF  
BOARD MEMBER**

The Governing Board convened in closed session to discuss the following  
items:

**ITEM 2 –  
CLOSED SESSION**

- 2.1 Confer with Labor Negotiator Shelly Viramontez re: C.E.T.A.  
& C.S.E.A. CH 868 Negotiations (Govt. Code §3549.1 & 54957.6)
- 2.2 Public Employee Discipline/Dismissal/Release/Complaint (Govt.  
Code §54957)
- 2.3 Conference with Legal Counsel - Anticipated Litigation (Govt.  
Code §54956.9(d)(1)) – (Summerhill)
- 2.4 Conference with Legal Counsel - Anticipated Litigation (Govt.  
Code §54956.9(d)(2)) – One matter

Closed Session: 6:05 P.M. – 7:03 P.M.

The Board reconvened in regular session at 7:03 P.M., followed by the  
flag salute.

**ITEMS 3/4 –  
REGULAR SESSION/  
FLAG SALUTE**

Motion by Gemetti, second by Snyder, and carried unanimously to adopt  
agenda with one change, pull Item 14.1 to be brought back at a later date.

**ITEM 5 –  
ADOPT AGENDA**

No action was taken in closed session.

**ITEM 6 –  
REPORT OF CLOSED  
SESSION  
ACTION**

The Board reported on meetings and District functions they attended on behalf of the District.

**ITEM 7 –  
REPORTS OF BOARD**

Acting Superintendent Viramontez reported on the following topics:

- Santa Clara County Library Summer Reading Program
- Meeting with Boy Scouts of America representative, Joe Gaudet

**ITEM 8 –  
REPORTS OF SUPT.**

Volunteers of the Year were presented to the Governing Board for recognition of their contributions.

**ITEM 9.1 –  
SPECIAL  
RECOGNITION  
SCHOOL SITE  
VOLUNTEERS OF  
THE YEAR; DISTRICT  
VOLUNTEER OF THE  
YEAR**

School Site Volunteers of the Year –

Campbell Middle School:	Buddhist Compassion Relief Foundation
Marshall Lane School:	Heather Boger
Blackford School:	Mike & Edith Chacon
Village School:	Jess Hardy
Monroe Middle School:	Jane Pyle & Jennifer Bates
Castlemont School:	Julie Portales
Rosemary School:	Neil Reid
Lynhaven School:	Sandy Ross
Sherman Oaks School:	Aida Saenz
Capri School:	Kim Scheerer
Rolling Hills Middle School:	Jim Sullivan
Forest Hill School:	Rachel Vogler

Community Volunteer of the Year –

Rosemary School:	Neil Reid
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Parent Volunteer of the Year –

Blackford School:	Mike & Edith Chacon
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President Cohen declared a recess at 7:45 P.M. and invited members of the audience to join the Board in a reception honoring the contributions of school site volunteers.

**RECESS/  
RECONVENE**

Recess: 7:45 P.M.

Reconvene: 8:08 P.M.

The following correspondence was shared with the Board:

- Letter from Campbell Middle School Students proposing the installation of a water station at Campbell Middle School;
- Letter from the SCCOE announcing CUSD Employee Jerome Flowers has been selected as Classified Employee of the Year: Support Services and Security;
- Email from City of Saratoga announcing Marshall Lane Teacher & Goldin Award Winner Sandra Tolbert will be among the honorees being recognized at the June 17<sup>th</sup> Saratoga City Council meeting.
- Invitation to attend the May 15<sup>th</sup> Kaboom Playground Build Day, at Sherman Oaks School;
- Invitation to attend the CUSD Visual and Performing Arts (VAPA) Showcase on May 13<sup>th</sup> at Monroe Middle School.

**ITEM 10.1 –  
WRITTEN  
COMMUNICATIONS**

There were no oral communications under Item 10.2.

**ITEM 10.2 –  
ORAL  
COMMUNICATIONS**

The charter terms for Blackford, Capri, Castlemont, Forest Hill, Lynhaven Marshall Lane, Rosemary, Sherman Oaks and Village elementary schools, and Monroe and Rolling Hills middle schools will expire on June 30 2015. In order for our Dependent Conversion Charter schools to remain authorized by the State of California, their charter petitions need to be renewed.

**ITEM 11.1.1 –  
PUBLIC HEARING:  
FIVE YEAR  
RENEWAL OF CUSD  
CHARTER SCHOOLS**

President Cohen opened the public hearing at 8:11 p.m. in order to receive comments from the public regarding Five-Year Renewal of Campbell Union School District (CUSD) Dependent Conversion Charter Schools.

- Village School Teacher Roberta Hendryx addressed the board about comparing current renewals to previous renewals.

There being no further comments, President Cohen declared the public hearing closed at 8:35 p.m.

The Governing Board reviewed the Charter Petitions for Blackford, Capri, Castlemont, Forest Hill, Lynhaven, Marshall Lane, Rosemary, Sherman Oaks and Village elementary schools and Monroe and Rolling Hills middle schools. They will be brought back on May 14, 2015 for a second reading.

**ITEM 11.1.2 –  
FIVE YEAR  
RENEWAL OF CUSD  
CHARTER SCHOOLS**

President Cohen opened the public hearing at 8:26 P.M. in order to receive comments from the public regarding the Campbell Union School District (CUSD) proposal to Campbell Elementary Teachers Association (CETA) for 2015-2016 school year.

**ITEM 11.2 –  
PUBLIC HEARING  
FOR CUSD  
CONTRACT  
PROPOSAL TO CETA  
FOR 2015-16  
SCHOOL YEAR**

There being no comments, President Cohen declared the public hearing closed at 8:27 P.M.

President Cohen opened the public hearing at 8:27 P.M. in order to receive comments from the public regarding the Campbell Union School District (CUSD) proposal to California School Employees Association (CSEA) Chapter 868 for 2015-2016 school year.

**ITEM 11.3 –  
PUBLIC HEARING  
FOR CUSD  
CONTRACT  
PROPOSAL TO CSEA  
CHAPTER 868 FOR  
2015-16 SCHOOL  
YEAR**

- CSEA Chapter 868 President David Penstone commented on tentative timeline for CSEA Chapter 868 proposal to CUSD for 2015-2016 school year.

There being no further comments, President Cohen declared the public hearing closed at 8:28 P.M.

The following information and possible action items were presented:

**ITEM 12 –  
INFORMATION AND  
POSSIBLE ACTION  
ITEMS**

Acting Superintendent Viramontez updated the Board on the status of the District's Strategic Plan.

**ITEM 12.1 –  
STRATEGIC PLAN  
UPDATE**

Director Baccino and staff presented an overview of the progress of specific needs and areas identified last year. The implementation of Common Core State Standards (CCSS) and changing student needs were also highlighted.

**ITEM 12.2 –  
SPECIAL ED  
PROGRAMS UPDATE**

Assistant Superintendent Wolfe updated the Board on Campbell Union School District's implementation of the Common Core State Standards.

**ITEM 12.3 –  
COMMON CORE  
STATE STANDARDS**

Supervisor Bennie Calderon and staff presented an update on the Child Nutrition program.

**ITEM 12.4–  
NUTRITION UPDATE**

Motion by Snyder, second by Constant, and carried unanimously to adopt agenda as submitted.

**ITEM 13 –  
CONSENT AGENDA**

Approve the minutes of the regular meeting of April 2, 2015.

**ITEM 13.1 –  
MINUTES OF  
REGULAR MEETING,  
APRIL 2, 2015**

Approve the Personnel Report and Addendum as submitted. (This report is available for review in the official minutes in the Superintendent's office.)

**ITEM 13.2 –  
PERSONNEL  
REPORT**

Accept the following donations:

**ITEM 13.3 –  
DONATIONS**

- \$300.00 donated by the Country Woman's Club to benefit the Art and Music programs at Campbell Middle School;
- \$5,000.00 donated by eBay, Inc. to support 8<sup>th</sup> Grade college culture activities at Campbell Middle School for the 2015-2016 school year;
- \$10,000.00 donated by Capri PTA to benefit the Library program at Capri;
- \$73,180.00 donated by Marshall Lane PTA to purchase technology equipment for Marshall Lane.

Approve the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts as follows:

**ITEM 13.4 –  
EXPENDITURE AND  
PURCHASE ORDER  
REPORTS:  
MARCH 2015**

- 1) Payroll Report for March 2015
- 2) Warrant Report for March 2015
- 3) Purchase Order Report for March 2015

Adopt Resolution 2014-15-30, Reduction of Categorical Classified Services. (Attachment #1)

**ITEM 13.5 –  
RESOLUTION  
2014-15-30,  
REDUCTION OF  
CATEGORICAL  
CLASSIFIED  
SERVICES**

Adopt Resolution 2014-15-31 declaring May 17-23, 2015 as Campbell Union School District Employee Appreciation Week. (Attachment #2)

**ITEM 13.6 –  
RESOLUTION  
2014-15-31:  
EMPLOYEE  
APPRECIATION  
WEEK**

- 1) Direct the Associate Superintendent to enter into negotiations with the Campbell Elementary Teachers Association regarding Article 6, Class Size, Article 9 – Hours and Days of Employment and Article 10 – Compensation.
- 2) Direct the Superintendent to make the proposal available for public review and reaction as prescribed by law; and
- 3) Schedule a public hearing on the regularly scheduled Governing Board meeting on May 14, 2015, for the purpose of receiving public response to the contract proposal.

**ITEM 13.7 –  
CETA CONTRACT  
PROPOSAL TO CUSD  
FOR 2015-16  
SCHOOL YEAR**

Approve the Quarterly Report on Williams Uniform Complaints during the January 1 through the March 31, 2015 quarter.

**ITEM 13.8 –  
INSTRUCTIONAL  
MATERIALS –  
WILLIAMS UNIFORM  
COMPLAINT  
QUARTERLY  
REPORT**

Approve the field trip request for approximately forty-seven 4<sup>th</sup> grade students from Village School to participate in a field trip to the State Capitol in Sacramento, California on May 29, 2015.

**ITEM 13.9 –  
FIELD TRIP  
REQUEST: VILLAGE  
SCHOOL STUDENTS  
TO CALIF. STATE  
CAPITOL**

Approve the field trip request for approximately thirty 7<sup>th</sup> and 8<sup>th</sup> grade students from Campbell Middle School (CMS), Monroe Middle School (MMS) and Rolling Hills Middle School (RHMS) to participate in a field trip to San Jose State University, in San Jose, California on May 2, 2015.

**ITEM 13.10 –  
FIELD TRIP  
REQUEST: CMS,  
MMS, & RHMS  
STUDENTS TO SJSU**

Approve the Attention2Attendance (A2A) Software & Services Agreement between School Innovations & Achievement and Campbell Union Elementary School District in an amount not to exceed \$75,000 per year. The contract is for a period of three years.

**ITEM 13.11 –  
A2A SOFTWARE &  
SERVICES  
AGREEMENT**

Award the bids for the purchase of equipment for the Central Kitchen to Keystone Restaurant Supply, TriMark Economy Restaurant Fixtures, The Raymond Corporation, Hammett Packaging, Inc., AmeriPak, and Platinum Packaging Group as the lowest responsive and responsible bidders.

**ITEM 13.12 –  
AWARD OF BIDS –  
CENTRAL KITCHEN  
EQUIPMENT**

Approve the Addendum to Agreement for Architectural Services (January 19, 2011) between Campbell Union School District and Aedis Architecture & Planning for Sherman Oaks Elementary School New Library Building.

**ITEM 13.13 –  
ADDENDUM TO  
AGREEMENT FOR  
ARCHITECTURAL  
SERVICES**

The following regular agenda action items were presented to the Board:

**ITEM 14 –**

**ACTION ITEMS –  
REGULAR AGENDA**

Item 14.1 was pulled from the agenda to be brought back at a later date.

**ITEM 14.1 –  
AUTHORIZATION TO  
PIGGYBACK ON  
BIGGS UNIFIED  
SCHOOL DISTRICT'S  
BID WITH AMERICAN  
MODULAR SYSTEMS  
FOR THE DESIGN  
AND  
CONSTRUCTION  
SERVICES OF A NEW  
MODULAR LIBRARY  
AT SHERMAN OAKS**

Motion by Snyder, second by Gemetti, and carried unanimously to approve the change order with American Modular Systems (AMS) for the design services and construction of an additional modular classroom at Sherman Oaks.

**ITEM 14.2 –  
CHANGE ORDER  
WITH AMERICAN  
MODULAR SYSTEMS  
FOR THE DESIGN  
SERVICES OF  
MODULAR  
CLASSROOMS AT  
SHERMAN OAKS**

Motion by Tiffany-Morales, second by Snyder, and carried unanimously to approve the change order to the Lease-Leaseback contract with Strawn Construction for the site work of an additional classroom and a new modular library at Sherman Oaks.

**ITEM 14.3 –  
CHANGE ORDER TO  
LEASE-LEASEBACK  
CONTRACT WITH  
STRAWN  
CONSTRUCTION FOR  
SHERMAN OAKS  
SITE WORK**

Motion by Constant, second by Gemetti, and carried unanimously to approve Strawn Construction as the Lease-Leaseback contractor for marquee signs at eight sites and approve their bid for \$725,000.

**ITEM 14.4 –  
LEASE-LEASEBACK  
CONTRACT FOR  
MARQUEE SIGNS AT  
EIGHT SITES**

Motion by Gemetti, second by Constant, and carried unanimously to approve the water reduction plan for Campbell Union School District and authorize the transfer of \$700,000 of reserves in the Building Fund to the water reduction program.

**ITEM 14.5 –  
WATER REDUCTION  
PLAN**

Motion by Gemetti, second by Tiffany-Morales, and carried unanimously to

**ITEM 14.6 –**

adopt Resolution 2014-15-32, Resolution Authorizing the County of Santa Clara to Levy on the Property Tax Roll Sufficient Moneys to Pay Interest on the District's Bond Anticipation Notes and Requesting the Transfer of Moneys to the Note Payment Fund Reserve. (Attachment #3)

**RESOLUTION  
2014-15-32,  
AUTHORIZING THE  
COUNTY OF SANTA  
CLARA TO LEVY ON  
THE PROPERTY TAX  
ROLL SUFFICIENT  
MONEYS TO PAY  
INTEREST ON THE  
DISTRICT'S BOND  
ANTICIPATION  
NOTES AND  
REQUESTING THE  
TRANSFER OF  
MONEYS TO THE  
NOTE PAYMENT  
FUND RESERVE**

Upcoming calendar dates were reviewed:

**ITEM 15 –  
UPCOMING  
CALENDAR DATES**

\* Denotes Change of Location –  
Monroe Middle School PLC 1055 S. Monroe, San Jose, CA 95128

* May 14, 2015	7:00 P.M.	Regular Session
* June 4, 2015	7:00 P.M.	Regular Session
June 25, 2015	7:00 P.M.	Regular Session
July 16, 2015 (hold)	7:00 P.M.	Regular Session
August 20, 2015	7:00 P.M.	Regular Session

Future Agenda Items:

**ITEM 16 –  
FUTURE AGENDA  
ITEMS: FOLLOW-UP  
FROM PREVIOUS  
MEETINGS**

- Campbell Middle School Block Schedule Update
- International Baccalaureate (IB) Program
- Parent Education/Common Core
- School Safety Update
- Facility Funding and Project Update
- Bilingual/Biliterate Pathway
- Bus Routes
- Intervention and Opportunities Program (IOP) Update

No closed session was held under Item 17

**ITEM 17 –  
CLOSED SESSION**

The meeting was adjourned at 10:43 P.M.

**ITEM 18 –  
ADJOURNMENT**

Submitted by:

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Eric Andrew, Ed.D., Superintendent  
p.p. Shelly Viramontez, Ed.D., Acting Superintendent

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Thomas M. Gemetti, Clerk

Attachments:

- 1) Resolution 2014-15-30, Reduction of Categorical Classified Services;
- 2) Resolution # 2014-15-31, Declaring May 17-23, 2015 Campbell Union School District Employee Appreciation Week;
- 3) Resolution 2014-15-32, Authorizing the County of Santa Clara to Levy on the Property Tax Roll Sufficient Moneys to Pay Interest on the District's Bond Anticipation Notes and Requesting the Transfer of Moneys to the Note Payment Fund Reserve.